

Research Institute for Electronic Science, Hokkaido University
2025 Research Students
—Application Guidelines—

Providing that there are no obstacles barring admission, applicants who have passed the Research Institute for Electronic Science Council's screening shall be admitted as research students to work on specific topics of research.

1. Eligibility Requirements

(1) Applicants must have completed an undergraduate program.

Or

(2) Applicants that are recognized as having equal or greater academic achievements as persons in category (1) above.

2. Admission Period • Research Period

(1) Admission Periods: April or October 2025 (However, this shall not apply under special circumstances)

(2) Research Period: 1 year (if there are special circumstances a term less than 1 year is possible)

※ Extension for continuing research can be approved after completing the proper procedure. If the continuing research is under the same title, tuition is charged, but screening and admission fees are not.

3. Application Period

Division	Period		
Foreign applicants (residing overseas)	April Admissions	Online Application	December 2 (Mon.) to December 6 (Fri.), 2024
		Mailing Application materials	December 2 (Mon.) to December 11 (Wed.), 2024
	October Admissions	Online Application	June 2 (Mon.) to June 6 (Fri.), 2025
		Mailing Application materials	June 2 (Mon.) to June 11 (Wed.), 2025
	Other Month Admissions	Mailing Application materials (Online application is not possible)	Until three months before a month in the hope of Admissions
Foreign applicants (residing in Japan)	April Admissions	Online Application	February 3 (Mon.) to February 7 (Fri.), 2025
		Mailing Application materials	February 3 (Mon.) to February 12 (Wed.), 2025

	October Admissions	Online Application	August 7 (Thu.) to August 15 (Fri.), 2025
		Mailing Application materials	August 7 (Thu.) to August 19 (Tue.), 2025
	Other Month Admissions	Mailing Application materials (Online application is not possible)	Until one month before a month in the hope of Admissions

- ※ If the applicant is unable to apply during the application periods stated above due to special circumstances, please contact the Northern Campus Area Joint Administration (see below).
- ※ Extension applications are due during the same period as the above application periods.

4. Online Application Procedures

You must pay the screening fee through the online application system and submit the application documents.

<Application process is as follows.>

- 1) The approval from the supervisor.
- 2) Contact the Research Cooperation Section Northern Campus Area Joint Administration Hokkaido University (k-kenkyo@jimuhokudai.ac.jp) and receive a site address and ID required to use the online application system.
- 3) Pay the screening fee through the online application system.
You can also complete the application form by filling out the form.
- 4) Send the application documents to the Northern Campus Area Joint Administration (see below).

5. Documents to Submit

Application Forms	Remarks
① Research student (and continuing student) application.	Only the form provided by the Institute will be accepted. Before submitting your application, please get the approval of your prospective advisor.
②Curriculum vitae	Commercially available forms accepted. Please attach an identification photo.
③ Copy of a diploma(or graduation certificate) from the highest school graduated.	Applicants who have not graduated from a university must submit documents detailing their research background.
④Screening fee	See 6. <i>Expenditures</i> below
⑤Residence Card or copy of passport ※ only applicants that are foreign	• Applicants residing in Japan must submit a Foreign Residence Card.

nationals	• Applicants who do not live in Japan must submit a copy of their passport.
⑥ Approval form for entrance (or continuing admission) as a research student.	Only the form provided by the Institute will be accepted. Applicants currently employed at a company, etc. must get the approval of their immediate director.

6. Expenditures

Payment		Remarks
Screening fee (for application)	¥9,800	<p>< Online application ></p> <p>The examination fee should be paid per the instructions provided on the payment screen shown after your online application has been submitted. Payment methods are shown below.</p> <p>I. Credit cards (Visa, MasterCard, JCB, American Express, etc.)</p> <p>II. Pay-easy (bank ATM, Japan Post Bank ATM, and online banking), convenience store, PayPay Bank, or Rakuten Bank</p> <p>III. UnionPay</p> <p>Note: Those who cannot pay by credit card and live overseas at the time of application should ask a person living in Japan to pay on their behalf using methods I to III above.</p>
Handling fee (for only online application)	¥500	
Admission fee (for entrance)	¥84,600	Successful applicants will be informed separately.
Tuition (after entrance)	¥356,400 (annual rate)	Tuition is due twice a year. The first period is due at the end of May, and the second period is due at the end of November.

※ Screening, admission, and tuition fees are non-refundable under any circumstances.

※ Revised fee rates will be charged in the event of a fee rate revision.

7. Admission Results

Candidates accepted for admission will be notified in writing.

Division	Period
Foreign applicants (residing overseas)	【April Admissions】 The end of January 2025
	【October Admissions】 The end of July 2025
	【Other Month Admissions】 Two months ago the Admissions
Foreign applicants (residing in Japan)	【Entrance in April Admissions】 The middle of March 2025
	【October Admissions】 The middle of September 2025
	【Other Month Admissions】 Ten days ago the Admissions

8. Please send your applications and inquiries to :

Research Cooperation Section
Northern Campus Area Joint Administration
Hokkaido University
Kita 21-Nishi 10, Kita-ku, Sapporo, 001-0021 Japan
Tel : +81-11-706-9202
e-mail : k-kenkyo@jimu.hokudai.ac.jp

9. Please note:

- (1) In case of withdrawal midway through the research period, please apply to the Director of the Research Institute for Electronic Science one month before the expected withdrawal date (please submit the designated Withdrawal Form).
Regardless of withdrawal during the semester, tuition for that period must be paid in full.
- (2) An international student may request to change the date of admission if he or she cannot enter Japan before the date of admission due to a delay in the issuance of a certificate of eligibility for reasons not attributable to the student himself/herself or due to immigration restrictions imposed by the Japanese government. (A request form to change the period will be provided).
- (3) Please contact the office above for questions regarding this application.